



**National Minutes
and
Information from National Council**

June 2023

MINUTES AND INFORMATION FROM NATIONAL COUNCIL MEETING

Sunday 18 June 2023 - National Council Meeting

Microsoft Teams

Attendees: **National Executive:** National President Marg Woodhouse, National Vice Presidents Evelyn Berg and Elizabeth Birch

National Councillors: **Joan Coleman** Metropolitan Adelaide and Surrounds including Sunraysia; **Dianne Fiddes** Lower Mid North Coast of NSW and Inland; **Robyn Garard** Brisbane and Surrounds; **Pauline Glover** Metropolitan Adelaide and Surrounds including Sunraysia; **Sandra Jankovskis** Macarthur, Southern Highlands & Illawarra region including Wollongong; **Jean Jennings** The Sunshine and Fraser Coast; **Lorraine Thomson** Gold Coast and Darling Downs

Advisors:

Pat McRae NSW South Coast Berry to Eden; **Anne-Louise O'Connor** Hunter/Central Coast Region, NSW Central Tablelands, Central and Western Slopes and Western Plains and Riverina, MIA, Snowy Mountain Foothills and South to Victorian border; **Jennie Wynd** Central & Eastern Metropolitan Melbourne;

VIEW National Office National Manager Maryanne Maher, Business Analyst Olga Shkuropatova and Office Coordinator Linda Custer

Apologies: **National Councillors**

Brenda Caligeros NSW Northern Rivers **Rosemary Coleman** South Eastern Metropolitan Melbourne to the Mornington Peninsula & Gippsland; **Bev Orgill** North and Western Metropolitan Melbourne & North and Western Country;

Advisors

Sally Cronberger New England and North Central NSW; **Cynthia Guyenette** Upper Mid North Coast and Clarence Valley Region; **Franci Morsink** Sydney North Shore & Northern Beaches; **Toni Thomas** Western Sydney Region; **Gloria Walter** Western Sydney Region; **June Weise** Canberra and surrounding areas;

Guests: Kristina Warne Marketing Project Manager, The Smith Family – **Digital Learning Essentials Program**

Lesley Mackay The Smith Family General Manager Tasmania, and Clare O'Driscoll Marketing Manager **Saver Plus** Brotherhood of St Laurence

1. WELCOME

National President Marg Woodhouse opened the meeting welcoming National Councillors.

Marg began with an Acknowledgement of Country acknowledging the traditional custodians of the lands on which all Councillors were attending.

The meeting commenced with the nominees for National Executive 2024-25 giving their presentations to National Council.

The election process will be finalized at the September National Council meeting with the election of National President. National Executive 2024-25 will be announced at National Convention on Saturday 9 September.

	<p>At 11am, Marg welcomed Advisors who then joined the National Council meeting.</p> <p>Marg spoke of the importance of succession planning. As the Executive team have been encouraging all National/Zone Councillors and Advisors to seek members to step up into these roles.</p> <p>Marg also encouraged Club Committees to be considering next year’s committee now and approaching and encouraging members to step up for these rewarding roles.</p> <p>Recent Executive Travel</p> <p>Since our February National Council meeting in Sydney, two new VIEW Clubs have been welcomed: Yerrabi VIEW in the ACT in February and Leopold VIEW in Victoria in March.</p> <p>While speaking of the ACT, Marg noted the sad news that Past National President Barbara Murray died on 5 June aged 88 years. Barbara was National President 1996-1997, the first from the ACT. She was a kind and caring woman and an inspiration to all who met her.</p> <p>National Executive had celebrated International Women’s Day functions, Zone and Club Gala’s, birthdays and Meet and Greets throughout the country. She noted that members continue to inspire with their enthusiasm, eagerness, and the support they offer each other. (See 4.3 VIEW in the Community – Events)</p> <p>During National Volunteer Week (15-23 May) Marg participated in an online “Thank you” from The Smith Family to all its volunteers and was delighted to see <i>Pauline la Roche a Gawler VIEW Club SA member</i>, recognised for her 18 years as a volunteer with the SA Smith Family <i>Learning for Life Homework Clubs – Lauren Stocker</i>, The Smith Family National Manager, Volunteering acknowledged and thanked all VIEW Clubs for the ongoing support VIEW give to The Smith Family.</p> <p>Current VIEW National <i>Learning for Life</i> sponsorship numbers</p> <p>Marg advised that VIEW Clubs’ National <i>Learning for Life</i> Sponsorship had increased from 1615 students in February to 1660 in June. She thanked all VIEW members and Clubs for their ongoing support. Councillors were asked to ensure that their clubs were made aware of these figures.</p>
<p>2. MINUTES AND BUSINESS ARISING</p>	
	<p>Minutes - National Council ratified the minutes of the February 2023 meeting.</p> <p>Moved Evelyn Berg Seconded Joan Coleman</p> <p>Accepted Unanimously</p>
<p>3. NATIONAL COUNCIL <i>LEARNING FOR LIFE</i> STUDENT – UPDATE</p>	
	<p>Sandra Jankovskis gave an update on Jessica the <i>Learning for Life</i> student being supported by National Council.</p>

4. SUB-COMMITTEES

4.1 Resolutions

National Vice President Evelyn Berg spoke to a paper circulated prior to the meeting.

VIEW Resolutions 2024 -25

1. Providing adequate internet access to children in rural and remote areas of Australia.
2. Restrictions on Sports Betting Companies advertising.
3. Social housing and local and regional support networks to address homelessness.

Club Debate/Vote

Members are reminded that the Resolution Debate (either at Club level or at National Convention) is a significant part of the Voice of VIEW.

Evelyn encouraged all members to debate and vote on the resolutions at Club level now.

Club tally sheets need to be returned to National Office by Friday 25th August 2023. Individual voting papers do not need to be forwarded.

VIEW National Convention Debate/Vote

The National Convention resolution debate will take place on Saturday 9 September in Hobart, Tasmania, giving attending members the opportunity to vote after hearing the informed debate on each resolution.

Evelyn advised that she is still seeking speakers against for Resolution #3. Any VIEW member attending National Convention who would like to speak against this resolution should contact Evelyn on Evelyn.Berg@thesmithfamily.com.au.

The Resolutions Sub-Committee are also looking for volunteers to help with the collection and counting of votes at National Convention.

Members are encouraged to continue to raise their voices in their local communities on issues that have been debated. Template letters are available to assist them.

4.2 External Relations

National Manager Maryanne Maher spoke to a paper circulated prior to the meeting.

Equality Rights Alliance (ERA)

ERA's press release was shared prior to the federal budget.

Helen Dalley-Fisher ERA Convenor commented that "Gender Responsive Budgeting is alive and well and likely to be applied to all large programs (>\$250M) by next May, which is exciting".

Economic Security for Women (eS4W)

On Wednesday 22 March 2023, National Manager VIEW Maryanne Maher and Advisor June Weise attended, as the representatives of VIEW, the ninth Parliamentary Friendship Group for Women and Work (PFGWW) breakfast hosted by economicSecurity4Women (eS4W) which was held at Parliament House, Canberra. Other women's groups in attendance were: Business and Professional Women (BPW), National Council of Single Mothers, Super Rewards and Femeconomy. Also, in attendance,

	<p>as Co-Convenors, were MPs Louise Miller-Frost, Labor Member for Boothby, Green's Senator Larissa Waters, Leader of the Australian Greens in the Senate and Kylea Tink, Independent Member for North Sydney.</p> <p>This year the work of one of the member organisations, the National Council of Single Mothers & their Children, was highlighted, with Terese Edwards, Chief Executive Officer presenting.</p> <p>It was noted that one of the achievements for women in the 2023 Budget was the expansion of the eligibility for Parenting Payment (Single) to single carers until their youngest child is 14 years of age (it was 8 years of age). This means around 57,000 single parents (91% of whom are women) will transition to a higher payment rate (an increase of \$177 per fortnight).</p>
<p>4.3</p> <p>VIEW in the Community Events</p>	<p>National Vice President Elizabeth Birch spoke to a paper circulated prior to the meeting.</p> <p style="text-align: center;">March</p> <p>International Women's Day (IWD) 8th March.</p> <p>The theme for 2023 was 'Embrace Equity'. VIEW Clubs across Australia celebrated in many different ways eg Breakfast, Brunch, Morning/Afternoon teas, lunch, picnics, and Fashion Parades.</p> <p>Some Clubs combined their IWD celebration with their monthly general member meeting.</p> <p>NP Marg Woodhouse visited WA attending IWD's with West Coast, First Wave VIEW. Meet & Greet events were also held with Rockingham Sound Day and various WA VIEW Clubs - all were well attended by the local VIEW members.</p> <p>NVP Elizabeth Birch visited NSW Area NK Harrington IWD Evening.</p> <p>NVP Evelyn Berg visited Victoria and attended IWD's at Ocean Grove and their birthday celebrations, then onto Drysdale VIEW Clubs. Evelyn also attended Meet & Greet events with VIEW Clubs in Areas VB and VC including Mulgrave VIEW.</p> <p>Victoria Leopold VIEW Club Inauguration. NP Marg Woodhouse attended the Inauguration of the new VIEW Club Leopold on 14 March. Congratulations to the Victorian Development Team on the opening of another new VIEW Club and the continued growth of VIEW in Victoria.</p> <p>The Smith Family QLD State Conference - NVP Evelyn Berg attended with Qld VIEW Clubs representatives and attended the QB01 Zone Conference on 30th March.</p> <p style="text-align: center;">April</p> <p>NVP's Visit to Area NG NSW South Coast: NVPs Evelyn Berg and Elizabeth Birch were joined by Area NG Advisor PNVP Pat McRae, at various Meet & Greets in Area NG. A welcome dinner was held with members from Bega, Eden, and Merimbula. Evelyn, Pat & Elizabeth attended Anzac Memorials in Tathra and Merimbula along with local VIEW members. Evelyn & Elizabeth laid wreaths of remembrance, made by VIEW members, to represent VIEW Australia. Meet & Greet's were held</p>

	<p>throughout the three Zones. Pat, Evelyn & Elizabeth also attended the Milton Ulladulla’s 32nd Birthday luncheon. They then travelled to Culburra Beach and met with the NG01 members.</p> <p style="text-align: center;">May</p> <p>QLD – Burleigh/Palm Beach 30th Birthday and Area QB Gala: NVP Evelyn attended the 30th Birthday celebration and the Area QB Gala at Maryborough Qld.</p> <p>NSW – New England and North Central NSW Area NI Visit: National Manager VIEW Maryanne Maher and NVP Elizabeth Birch travelled to Tamworth NSW and met up with PNVP Beryl Pike. They met with a number of the Area NI VIEW Clubs who hosted Meet and Greet events.</p> <p>NP Marg Woodhouse Qld visit. During 23-26 May, Marg attended Redlands 26th Birthday, Aspley’s 29th Birthday Carindale VIEW’s general member meeting the Area QA Gala with National Councillor Robyn Garard.</p> <p>VIEW Clubs Event Notifications for Insurance and email Contact’</p> <p>Clubs are reminded to send through details one month prior, of any events in the pipeline to view@thesmithfamily.com.au and Elizabeth.birch20@outlook.com. Please refer to Club Handbook 2022-23 page14-15 for information and the form is located at http://view.org.au/resources/forms/organisational_information.</p> <p>Invitations to The Executive for Events and Decade Birthdays.</p> <p>Clubs are reminded to forward Invitations to National Office view@thesmithfamily.com.au.</p> <p>VIEW Media Releases</p> <p>Club Publicity Officers are reminded to use Media Releases for 2023 which are provided to clubs. Copies can be accessed on the VIEW web site https://view.org.au/resources/media-releases/.</p> <p>Media releases have been provided to VIEW Clubs in regard to International Women’s Day, National Volunteer Week, and The Smith Family Winter Appeal. Media Releases will be provided for Anti-Poverty Week (15-21 October) and The Smith Family Christmas Appeal.</p> <p>Clubs are also reminded that the “Join VIEW” (Short) media release can be used at any time of the year. Available on the VIEW website</p> <p>Congratulations to all VIEW Clubs for their Social media posts on Facebook and Instagram as well as articles in local newspapers. These are powerful tools to promote VIEW in the community to others and increase VIEW’s profile and grow VIEW’s membership.</p>
<p>4.4</p> <p>Promoting our Brand/ Speaker’s Bureau</p>	<p>NP Marg Woodhouse spoke to a paper circulated prior to the meeting.</p> <p>VIEW Speakers continue to present to organisations, such as Lions, Rotary, CWA, Probus, etc sharing the message about VIEW and the work we do with The Smith Family.</p> <p>Reminder - the National Councillor’s presentation is a better educational tool for club use and Clubs are advised to contact their National Councillor/Advisor to arrange for a presentation to their club.</p>

	<p>Reports:</p> <p>Lorraine Wilson, Sec, Hamilton Evening VIEW, Vic addressed a Lutheran Women’s Conference in March 2023, which was very well received and a donation of \$500 was made to Hamilton Evening VIEW Club.</p> <p>PNVP Sue Field, Figtree Evening VIEW, NSW addressed Figtree Lions Club on 18 April regarding the possibility of a joint promotional and fundraising venture with Figtree Evening VIEW.</p> <p>Please forward contacts and/or details for speaking engagements to National Office and/or PNP Gwen Wilton, gwenwilton@bigpond.com. (12 Antill Street Picton NSW 2571)</p>
<p>4.5</p> <p>Club Development</p>	<p>Maryanne Maher spoke to a paper circulated prior to the meeting.</p> <p>The development and creation of new VIEW Clubs is vital to the continued health and the future of VIEW Clubs.</p> <p>Potential VIEW Clubs</p> <p>SA: Campbelltown</p> <p>Campbelltown is located northeast of Adelaide. Promotion of this VIEW club began by the SA Development team with an interest meeting held on 13 April 2023 at the San Giorgio La Molar Community Club. From this meeting approximately 14 women showed interest in joining and at a further interest meeting in May, three women joined. The next Campbelltown VIEW interest meeting is in June and the SA Development team are hopeful that more local women will attend and join.</p> <p>VIC: Whittlesea</p> <p>Whittlesea has 21 paid up members. The VIC Development team is encouraging the members to invite others so that an inauguration could be held later this year. Members are having a lunch get together in between meetings and are organising a local guest speaker for the June meeting. A formation meeting will be held in July with the expected inauguration to be held in October.</p> <p>VIC: Kyneton</p> <p>National Councillor Bev Orgill, Zone Councillor Judith McPherson and Club members in Zone VC01/02 have been working/liaising with the VIC Development Team to start a club in Kyneton.</p> <p>They are currently looking for a venue with Kyneton Bowling Club looking to be the best option.</p> <p>The current plan is to trial both a day and evening interest meetings to see what works best. They are looking for younger working women, if possible.</p> <p>QLD: Canungra</p> <p>The Development team have held two interest meetings, which have been attended by a small group of potential members.</p> <p>After attending Canungra Business Expo (20 May), the Development Team are hopeful that a few interested women will attend the next meeting in June.</p>

	<p>QLD - Gladstone</p> <p>National Councillor Jean Jennings and Bundaberg VIEW Club President Coleen Neboraczek were invited to attend the recent community event in Gladstone celebrating the new launch of The Smith Family community office in the Phillip Street Family and Community precinct, Gladstone. While in Gladstone they advertised VIEW locally and took the opportunity to host an Interest meeting which was attended by eight potential members. They are planning to host another interest meeting in June/July to keep up the momentum.</p> <p>We are always interested in hearing your ideas and suggestions for new VIEW Clubs. Please contact National Office (view@thesmithfamily.com.au).</p>
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5. WORKING GROUPS

<p>5.1</p> <p>History Working Group</p>	<p>NP Marg Woodhouse spoke to a paper circulated prior to the meeting.</p> <p>Club Closure</p> <p>Once again Clubs, Zone/National Councillors and Advisors are reminded that in order to maintain our history records it is important that completed forms relevant to Club Inaugurals or Closures be sent to the History Working Group. The relevant forms show the email address view.historymatters@gmail.com . Following this practice would greatly assist National Office.</p> <p>The following may be of assistance when clubs close:</p> <ul style="list-style-type: none"> a. Club Charters – to be sent to National Office. These will be scanned and stored digitally. b. Committee ribbons – can be disposed of. c. Committee badges – to be <u>returned to National Office</u>. d. Unused stationery – current stationery, keep for own use or distribute among other clubs. Out of date stationery, recycle as notepads. <p><u>Request for History information</u></p> <p>Clubs are reminded to contact the History Working Group (email as above) if requests are received for historical details of VIEW Clubs of Australia. Any queries relating to VIEW History to be directed to Susan Groenhout, Chair, History Working Group: view.historymatters@gmail.com.</p> <p>Frequently Asked Questions</p> <p>Resolutions - There have been a number of requests asking how to access historic resolutions data. This is available on the VIEW website under Resolutions and contains all resolutions debated at Convention since 1965.</p> <p>Club Charters - Charters were first issued to existing Clubs in 1965 and were 'State Charters'. The first 'National Charter' was presented to Warringah Evening Club at its first birthday celebrations in April 1971. After 1990 the charters were presented at the inaugural function. Unfortunately, many clubs have lost or misplaced these; however, we do still have the original Charters from the 2nd VIEW club, Seaforth, and the</p>
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	<p>1st evening club, St George Evening. We encourage clubs to maintain these historic items.</p>
<p>5.2 Website & Social Media</p>	<p>NP Marg Woodhouse spoke to a paper circulated prior to the meeting.</p> <p>Website</p> <p>About/When/Where/Contacts – changes/corrections notified to the Website Working Group have now been updated.</p> <p>Club News – is a valuable promotional tool for clubs. Clubs are encouraged to post current items, eg events and outings, to keep members and potential members informed about what your club is doing. This also keeps members who are unable to attend regularly, informed.</p> <p>Regional News and Events - Zone/National Councillors and Advisors should add details of the Area Galas, Zone Conferences, Workshops etc to the Regional Event Calendar and Regional News. This keeps members informed of events coming up and what occurred/happened at an event.</p> <p>Please send through to the Website Working Group (admin@view.org.au). These will then be shared across all Clubs in the relevant State.</p> <p style="text-align: center;">VIEW Website Update</p> <p>VIEW National Office and the Website Working Group have been working with The Smith Family to update the VIEW Website.</p> <p>From early July the VIEW website will have a refreshed look aligning it closer to The Smith Family. While the general look and feel of the VIEW website will change slightly the information available will remain the same. and will incorporate VIEW colours.</p> <p>Moving the VIEW website will improve security, functionality and there will be greater support and options available in the future. For example the potential for online forms and increased search functionality, etc.</p> <p>VIEW Clubs will continue to submit their photos/stories to the Website Working Group (admin@view.org.au). No changes to the submission procedure will occur.</p> <p>Changes will however occur to photo submissions. The new website has very strict sizing for photos. Photos need to be high resolution and in landscape format only.</p> <p>More information will be provided once the Website is live.</p> <p>Social Media - Facebook</p> <p>Most VIEW Clubs have a Facebook page and are encouraged to add a link to their Facebook page on their webpage. If you have not already done so, and would like to, please contact the Website Working Group (admin@view.org.au).</p> <p>NOTE When setting up the Club Facebook add three Administrators for editing purposes in case the main administrator is not available to make changes.</p>

<p>5.3 Future of VIEW Working Group</p>	<p>Maryanne Maher spoke to a paper circulated prior to the meeting.</p> <p>The Future of VIEW Working Group (PNP Lorraine Montgomery and PNVPs Susan Groenhout, Sue Field, Lyn Geer) is continuing its work of updating the Club and Councillors' Handbooks for 2024-25.</p> <p>Thank you to the members who have provided feedback on the Club Handbook either via the online survey or by email. Your comments and suggestions are being considered as we continue updating these handbooks. for reference in 2024-25.</p> <p>The online survey has now closed but if you still have any items you would like to raise please contact Lyn Geer - email lyngeer@bigpond.com or call her on 0409 145 073.</p>
<p>5.4 Community Grants</p>	<p>Maryanne Maher spoke to a paper circulated prior to the meeting.</p> <p>All VIEW Clubs are encouraged, where possible, to seek/apply for community or local council grants. These funds can support promotional events to encourage local women to join VIEW or to purchase equipment eg microphones, laptop computers, etc.</p> <p>Clubs are reminded that they need to notify VIEW National Office prior to applying for any grant because</p> <ul style="list-style-type: none"> • VIEW Clubs come under the auspice of The Smith Family, and VIEW National Office is required to provide relevant details regarding The Smith Family eg ABN. Once approval is given, the Club should complete their application and provide a final copy of the application to National Office (view@thesmithfamily.com.au). • Clubs need to allow at least 10 working days for National Office to review and approve. A completed draft of the application must be provided (online applications should have login details provided). <p>Clubs and members are encouraged to keep an eye out for expressions of interest for Community Grants for 2023-24 which will be allocated in the next financial year – from 1 July onwards.</p> <p>Some recent successful grant applications were for:</p> <p><i>Galston VIEW Club</i> – Bendigo Bank grant for funds to support their <i>Learning for Life</i> sponsorships.</p> <p><i>Leopold VIEW Club</i> – Bendigo bank grant for funds to purchase equipment for Club use.</p>
<p>6. NATIONAL OFFICE UPDATE</p>	
<p><i>Clubs are reminded that they have already been furnished with some of the following information</i></p>	
<p>The Smith Family Winter Appeal</p>	<p>The Smith Family Winter Appeal commenced on 1 May 2023 with the aim to raise \$6.2m by the end of June. To assist in reaching this goal, we ask all clubs as well as National and Zone Councillors holding money in their accounts which are surplus to immediate needs, to send these funds to The Smith Family.</p> <p>Another way your club and members can help support The Smith Family Winter Appeal is to place the VIEW/Smith Family Winter Appeal Media Release in your local paper. The Winter Appeal Media Release was sent</p>

	to all Clubs in May and is available on the VIEW Website under Resources/media releases.
Black Pepper Fashions donation	From 14 April to 14 May Black Pepper Fashions re stocked the limited edition Watercolour Floral VIEW Scarf in their stores contributing \$10 on the sale of each scarf to The Smith Family - 470 were sold raising \$4,700.
Club Bank Statements required as at 30 June	<p>To satisfy The Smith Family financial reporting obligations and to finalise VIEW Clubs Audit for the period ending <u>30 June 2023</u> auditors request each VIEW Club to provide a copy of their bank statement for <u>30 June 2023</u>. Please see “<i>VIEW Club Cashbook request for Audit 2022</i>” memorandum sent in January 2023.</p> <p>All Clubs are asked to provide a copy of their Club’s bank statement as at 30 June 2023 by Wednesday 5 July 2023.</p> <p><u>If you are unable to obtain statement as at 30 June 2023 by the due date, please provide your May 2023 statement.</u></p> <p>How to send this Statement?</p> <ul style="list-style-type: none"> • PDF or readable image file via email to view@thesmithfamily.com.au (preferred method) • Hard copy post to GPO Box 10500 SYDNEY NSW 2001. Please Note: postage can take up to a week to arrive. <p>If you have any questions please email view@thesmithfamily.com.au.</p>
Microsoft Teams Training – EFT Payments, Student Gift Cards and Cashbook/Audit	<p>Following on from successful Microsoft Teams Cashbook, My Smith Family Portal and VIEW website training in March, training will be held in July – four (4) sessions EFT Payments and Student Gift Cards. These sessions will combine general information and some guidelines for users.</p> <p>All Club Committee Members are encouraged to attend one of these training sessions. All Clubs will be notified of the training dates and times shortly.</p>
Making a Difference Awards 2022-23	Clubs are encouraged to nominate deserving members for a “Making a Difference Award”. Relevant information and details are available on the website (http://view.org.au/resources/forms/). Nominations <u>will close 31 July 2023</u> . Please send in your nominations in for the Apr-July quarter. Relevant information and details are available on the website (http://view.org.au/resources/forms/).
Re-purpose, Re-use and Re-invent VIEW 60th Tea Towel - competition	<p>Clubs and members participating in our Re-purpose, Re-use and Re-invent VIEW 60th Tea Towel – competition are reminded that to enter the competition photos of the item created need to be submitted to National Office by 31 July 2023 (view@thesmithfamily.com.au).</p> <p>For more information visit https://view.org.au/resources/competitions/.</p>
Nominations for Zone and National Councillor	<p>National and Zone Councillors are reminded that now is the time to approach VIEW members who will take their place as the 2024-25 National or Zone Councillor.</p> <p>This is vitally important. There are 20 National Councillor and 48 Zone Councillor positions, and filling these roles will mean that all the clubs are fully supported.</p>

	<p>It is important to inform National Office of potential candidates and for nominees to submit a Nomination form as soon as possible.</p> <p>Nomination Forms are available on the VIEW website https://view.org.au/resources/forms/</p> <p>Nominations for 2024-25 National and Zone Councillors close 4.30 pm Monday 15 August 2023.</p>
<p>VIEW National Convention 2023 – Hobart – 8-10 September 2023</p>	<p>The VIEW National Convention will be held in Hobart Tas from 8-10 September 2023.</p> <p>We invite you to come and join in the fun and excitement...</p> <p>National Convention is conducted over 3 days, Friday 8 to Sunday 10 Sept and provides VIEW members, and their friends with an opportunity to hear from prominent speakers on a broad range of topics:</p> <p style="text-align: center;">Friday 8 Sept - Convention Day 1</p> <ul style="list-style-type: none"> • Lord Mayor Anna Reynolds – who will welcome us to the City of Hobart • Their Excellencies the Governor-General and Mrs Hurley (VIEW’s Patron) will be coming to wish us well. • Doug Taylor CEO The Smith Family • A local <i>Learning for Life</i> student • National President Marg Woodhouse – presenting the George Forbes and National President Awards. • Find out who the winner is of Re-purpose, Re-use and Re-invent VIEW 60th Tea Towel – competition. • (Afternoon) Panel of Inspirational Australians (Tasmanians) Facilitator Wendy Kennedy; Professor Nicole Webster Chief Scientist Australian Antarctic Division; Dr Alison Alexander one of Tasmania’s most prolific authors and an award-winning historian; Lara Giddings former Premier of Tasmania, now CEO AMA Tasmania; and Deborah Wace, Botanical artist, fabric designer, professional printmaker.* • (<u>Evening</u>) Two fabulous Social Dinners – The Great Gatsby (now sold out) and Ahoy Mateys (still availability for this dinner) both will be loads of fun <p style="text-align: center;">Saturday 9 Sept - Convention Day 2</p> <ul style="list-style-type: none"> • Opportunity to begin the morning at Salamanca Market • Hear from Nicholas Moore Chairman The Smith Family • Her Excellency the Honourable Barbara Baker AC Governor of Tasmania who will be giving the George Forbes Oration • Our 3 VIEW Resolutions will be debated. • (Afternoon) Writers Festival – We have an eclectic mix of local Tasmanian authors and we are excited to have secured: Facilitator: Jane Longhurst; Heather Rose* - is the award-winning Australian author of eight novels and a celebrated memoir; Robbie Arnott, Katherine Johnson, Meg Bignell and Kate Kruijink • Plus the announcement of the VIEW National Executive 2024-25 • And the next National Convention location -2025!

	<ul style="list-style-type: none"> • (Evening) Spectacular Gala Dinner – Fantastic Entertainment, an amazing MC and loads of fun! <p style="text-align: center;">Sunday 10 Sept</p> <p>Walk with VIEW to the Botanical Gardens!</p> <p>Other surprises, loads of fun and much, much more...</p> <p style="text-align: center;">All clubs have been sent VIEW National Convention 2023 Registration packs which is also available on the VIEW website - so book online now!</p> <p>Call Ozacomm 1800 814 611 or speak to your National Councillor or one of the VIEW Executives or email National Office - view@thesmithfamily.com.au.</p> <p>*Addendum – 27 June, please note the following changes:</p> <p>Convention Day 1 Panel of Inspirational Australians - Associate Professor Clair Andersen Aboriginal Higher Education will be joining the panel.</p> <p>Convention Day 2 Writer’s Festival – Heather Rose is no longer able to attend the Writer’s Festival.</p>
<p>VIEW Matters magazine</p>	<p>Clubs are encouraged to submit articles for VIEW Matters November 2023 edition. Articles will be accepted up until end September 2023.</p> <p>Please send your article with complimentary high-resolution photos to view@thesmithfamily.com.au.</p> <p style="text-align: center;">Remember photo size does matter</p> <p>When it comes to selecting a photo to send through to VIEW Matters – check the size of the happy snap you are sending through. Bigger is definitely better in this case. Why? Photos that are too small can often appear blurry or pixelated when reproduced.</p> <p>Photos of a larger file size, or higher resolution if you prefer, make for a better outcome in print and present your VIEW Club in a more flattering light. In an ideal world, look for a file size of at least one megabyte (1MB) for a JPG/JPEG file as your starting point.</p> <p>If your phone, tablet, or computer asks if you want to resize your picture, always select the highest quality option available.</p> <p>Even though it is easier to email a photo when it is put into a Word document – please don’t do this. When you place a photo into a Word document the size of the photo becomes quite tiny and doesn’t reproduce well. Instead, attach your photo to an email.</p>
<p>My Smith Family Portal</p>	<p>Clubs are reminded that the <i>My Smith Family</i> portal (https://www.thesmithfamily.com.au/login) allows easy access to information about your Club’s sponsorship/s, student/s, payments and correspondence history. By accessing the <i>My Smith Family</i> portal, clubs can alleviate some of the delays experienced with phone/email correspondence with the Supporter Care team.</p> <p>The portal, <i>My Smith Family</i> allows VIEW Clubs, existing sponsors and donors to:</p>

	<ul style="list-style-type: none"> • View and download receipts for all tax-deductible donations. You can email copies of receipts to Club email address. • View student information including downloading current and past student profiles as well as find out when your next sponsorship payment is due. • Keep your Club contact details up to date. • Review your student correspondence timeline to ensure that all items have been received by TSF/posted to student. <p>VIEW Clubs are encouraged to register for this portal and avail themselves of quicker answers to queries. Information on the portal is available at https://view.org.au/resources/organisational-information.</p>
Blue Illusion - National Shopping day for TSF	<p>Blue Illusion have agreed to host a National Shopping Day for The Smith Family in September (after Convention) Date to be confirmed.*</p> <p>*Addendum 27 June: National Shopping Date now confirmed as Thursday 21 September 2023.</p>
7. VIEW Area Development (Club Health)	
	<p>Olga Shkuropatova presented to National Council the high-level results of the Club survey that was completed by the National Councillors in consultation with their Zone Councillors and Clubs.</p> <p>National Office will provide the Area results to Zone/National Councillors and Advisors and Executive mentors, who will work together to provide support to any VIEW Club which has indicated they are in need of support.</p>
8. Governance Project – Geographic Boundaries trial	
	<p>Maryanne Maher took the National Councillors through a presentation on the proposed approach to complete the review of each Area’s geographic boundaries based on the recent trial in Area NI with NVP Elizabeth Birch and PNVP Beryl Pike – National Council were asked to review a proposed project plan and timeline and report back to National Office.</p> <p>All Clubs are encouraged to reconnect with their Local Council to reintroduce themselves and seek ways to promote VIEW in their communities either through Council newsletters promoting their upcoming VIEW events, or placing VIEW posters and brochures on Council Community notice boards, in local Libraries and Information centres.</p>
9. General Business	
9.1 Privacy and VIEW Members’ Contact Details	<p>Maryanne Maher spoke to a paper circulated prior to the meeting which reiterated the recent letter sent to all Clubs.</p> <p>Background.</p> <p>VIEW Clubs of Australia is committed to protecting the privacy of its members.</p> <p>As responsible stewards of members’ personal information, all VIEW Club Committees need to be conscious of protecting members’ data at all times.</p>

Recently, there has been concern expressed regarding the Unauthorized disclosure - sharing of a VIEW members' personal information (name, address, phone, email, etc) as well as VIEW members images being used without permission. All Members need to appreciate that, due to their personal circumstances, some members are more sensitive than others about the sharing of their personal information. However, in an era where data hacks and cyber-attacks are becoming more common, it is important that we all work together to secure the personal information of all of our members.

It is timely to remind VIEW Clubs about our Privacy Policy and Media Consent process.

Clubs received the letter 8 June, "**Privacy and VIEW Members' Contact Details**" identifying and reminding VIEW Clubs about our Privacy Policy and Media Consent process.

Privacy policy

The Privacy Policy sets out how personal information is collected and used by The Smith Family, including VIEW Clubs. Download a copy here <https://www.thesmithfamily.com.au/-/media/files/about-us/governance/tsf-consolidated-privacy-policy.pdf>.

Please have particular regard to the section titled 'More Information – VIEW Clubs'.

VIEW Club Committees and members are reminded that VIEW membership details (lists) are not to be shared with other VIEW members or with any external organisation.

The Privacy Policy explains in broad terms how VIEW Clubs will use the personal information it collects from its members.

The Club Secretary collects member information from a Membership Application Form and records details only to ensure the smooth running of the Club. Membership Application Forms are sent to VIEW National Office to ensure that an accurate membership database for all VIEW Members is retained.

VIEW members of course, can share their own personal details with other VIEW members at their own discretion.

The VIEW Club Handbook 2022-23 includes a section on Privacy (<https://view.org.au/media/11872/club-handbook-2022-final-200122.pdf>).

Media Consent

Membership details are just one piece of information that may identify a person. VIEW Clubs should ensure that all members have signed a Media Permission form (<https://view.org.au/media/14589/media-photo-reproduction-permission.docx>) to be used for any media events associated with VIEW and The Smith Family. This applies to all media types – especially social media.

This does not apply just to VIEW members, it also applies to guests attending VIEW Club events. Individuals should be asked for permission before photos are taken and their image shared on media/social media.

	<p>If in doubt, you should always check with the Club’s Publicity Officer or other Committee member to ensure consent has been obtained before you publish the image of any person connected with a VIEW Club event on your social media or otherwise.</p> <p>Any school students attending/participating in any VIEW events need to complete a Smith Family Media Consent Form. This should be completed by The Smith Family and confirmed prior to the event. <u>Use of information OR photos of students is strictly limited to the scope of the permission they provide on the Media Consent Form.</u></p> <p>Club Newsletters</p> <p>In 2021 with the increase in Club newsletters being published and placed in public domain, Clubs were requested to limit the amount of information provided especially around personal information including the use full names, Club Bank account details, and phone/email addresses (FAQ: <i>Protecting Clubs/members’ personal and financial information</i> - https://view.org.au/media/14300/faq-protecting-personal-and-financial-information-final.pdf).</p> <p>If a VIEW Club or a VIEW member has any concerns about Privacy or a potential Data Breach, they should contact VIEW National Office as soon as practicable (view@thesmithfamily.com.au) and complete a Data Breach Form with as much information as possible. ((Data Breach Guide (https://view.org.au/media/5577/data-breach-guide.pdf) Data Breach Form (https://view.org.au/media/4616/data-breach-reporting-form-view.docx))</p> <p>Recommendation:</p> <p>Retiring Club Committee members be advised to destroy any copies of membership lists they have in their possession and member contact details are not to be circulated to other members.</p> <p>VIEW National Office work with The Smith Family National Manager Risk and Legal Counsel to review and update information for the next Club Handbook 2024-25 for clubs and members regarding VIEW Privacy Policy guidance.</p>
<p>9.2 EFT And VIEW Clubs</p>	<p>Olga Shkuropatova VIEW National Office took National Council through a presentation based on the FAQ: EFT payments to The Smith Family and related donation form. Olga explained that these documents had been shared with VIEW Clubs in April.</p> <p>VIEW Clubs are now able to pay New Member Joining Fee and VIEW merchandise items ordered from National Office via EFT. Olga reiterated that payment for these items is required on receipt of invoice and not /prior to submitting an order. Payments need to be tracked to ensure that payments are allocated to correct invoices.</p> <p>Olga also advised that all VIEW Clubs had been sent individual emails containing these documents including the Clubs personalized EFT form.</p>
<p>9.3</p>	<p>National Council were advised of the new process for VIEW Clubs to purchase Gift Cards for their sponsored <i>Learning for Life</i> Students.</p>

<p>New Gift Card Process for VIEW Clubs</p>	<p>Background - the process for VIEW Clubs when ordering Gift Cards for their students has been simplified.</p> <p>Why? - Some of the Gift Cards purchased by VIEW Clubs for their students are unable to be used due to concerns around a breach of privacy. When checking the gift card balance online, the store location where the gift card is purchased can be identified along with the supporter's location/postcode. Due to the risk of this privacy breach, that a number of VIEW Clubs have had their gift card/s returned, and that clubs are paying an additional fee for some gift cards, we are introducing a new gift card ordering process.</p> <p>From 1 July 2023, VIEW Clubs are able to order Gift Card/s - for their students directly through The Smith Family.</p> <p>VIEW Clubs are encouraged to order gift card/s from The Smith Family using this streamlined approach which complies with privacy requirements.</p> <p>A dedicated Gift Card form for VIEW Clubs has been distributed along with an informational FAQ sharing details on how VIEW Clubs can purchase these Gift Vouchers.</p> <p>Information and Gift Card form will be available on the VIEW website (https://view.org.au/resources/mailouts/).</p> <p>Olga also advised that there would be training sessions on both EFT and Gift Card process to be held in July and information will be forwarded to VIEW Clubs.</p>
<p>9.4 Club Name Changes</p>	<p>National Vice President Evelyn Berg advised that requests had been made (accompanied by a copy of Club Minutes evidencing agreement of majority of members) for the following club name changes:</p> <ul style="list-style-type: none"> • Nowra Evening – Nowra <p>Carried unanimously</p>
<p>9.5 VIEW Club Closures</p>	<p>National Vice President Elizabeth Birch informed the National Council with regret that the following NSW Clubs: Ballina Day, Bellinger Valley, Lennox Head, and Werris Creek and in QLD Moreton Bay had closed since the February 2023 National Council meeting.</p>
<p>9.6 MP Report Update</p>	<p>National Council were reminded that this is an important promotional opportunity for VIEW Clubs. They were also reminded to report the results/outcomes of any contact at the September and November National Council meetings. These details will be reported back to The Smith Family Government Team at the end of the year.</p>
	<p>National Councillors and Advisors were able to share highlight/success stories from their areas.</p>
<p>10. Learning and Development</p>	
<p>Digital Learning Essentials Program</p>	<p>Kristina Warne Marketing Project Manager, The Smith Family to the National Council through a presentation about the Digital Learning Essentials Program (DGLE) She explained that <i>“Digital inequality is significantly impacting the learning and future potential of young</i></p>

	<p><i>Australians. And compounding the challenges families living in poverty already face.”</i></p> <p>The Smith Family Digital Learning Essentials (DGLE) program provides an extra level of support to ensure young Australians in need can overcome the digital inequality caused by poverty. The program will provide <i>Learning for Life</i> students with the device, data and digital skills they need to participate in the education system and build crucial skills for the future.</p> <p>In line with The Smith Family’s 5-year strategy the aim is to ensure all 100,000 <i>Learning for Life</i> students by 2027 are digitally supported.</p> <p>VIEW Clubs were provided some information in April and they are able to make donations to support the program by using the VIEW Donation (Club’s EFT Donation) Form.</p>
<p>Saver Program</p>	<p>Plus</p> <p>Lesley Mackay General Manager Tasmania, The Smith Family and Clare O’Driscoll Marketing Manager Saver Plus Brotherhood of St Laurence took the National Council through a presentation about the Saver Plus Program. Saver Plus is Australia’s largest and longest running matched savings and financial education program to help participants to improve their budgeting skills and develop lifetime savings habits while they put aside money for education expenses.</p> <p>Saver Plus is now moving to a national roll out and VIEW Clubs are asked to assist by sharing information about the program. Councillors were provided with a Saver Plus flyer and an FAQ to share with Clubs. Saver Plus Coordinators are available in some areas to speak about the Saver Plus program. Clubs are asked to email National Office with a request if interested (view@thesmithfamily.com.au).</p>
<p>Date Of Next Meeting</p>	<p>Thursday 7 September 2023 (face-to-face) Location: Centre for Arts, Seminar Room 129, Hunter Street, Hobart</p>

**Summary of Decisions at National Council Meeting
June 2023**

Area of Work	Decision, Policy and/or Procedure	Agenda Reference
Sub-Committees	Resolutions	4.1
National Office	National Office Update	6.0
General Business	Privacy and VIEW Members' Contact Details	9.1
General Business	Gift Card Process	9.3